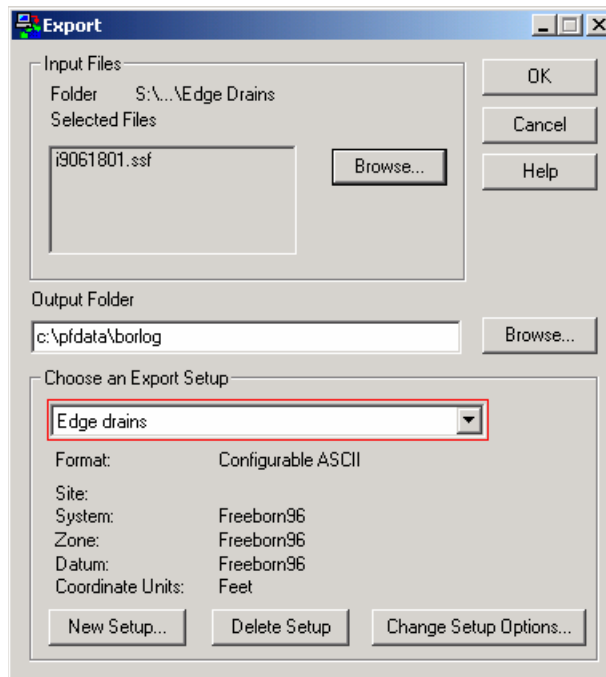
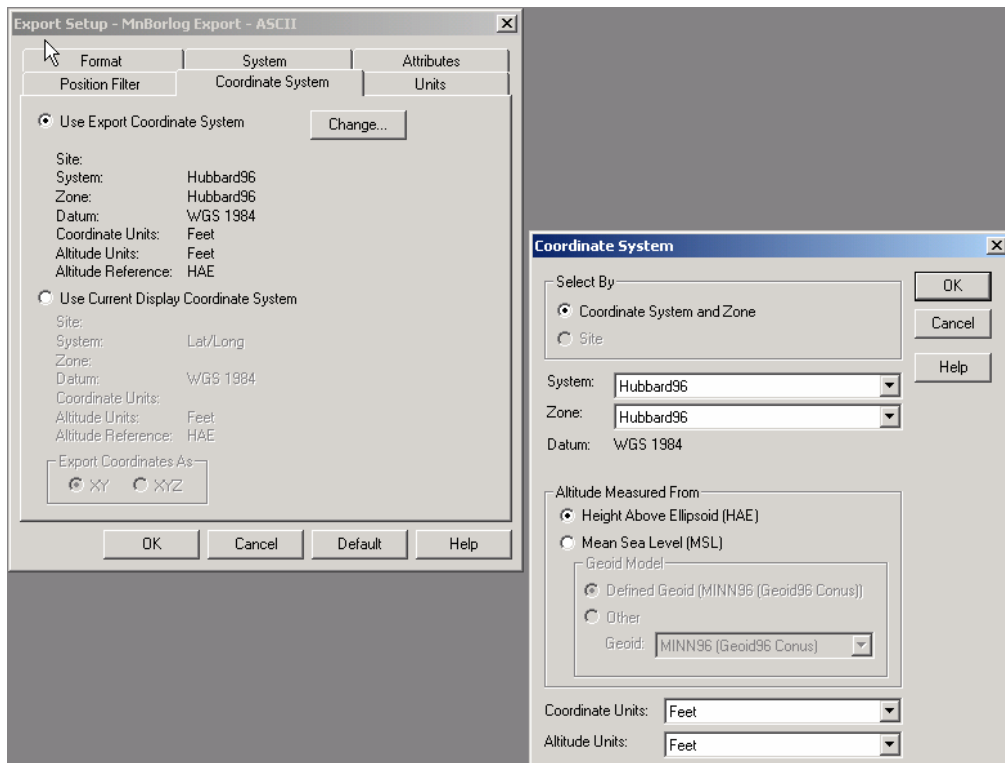


1. Export from Pathfinder Office:

- Be sure that you're using the Edge Drain Export Setup.

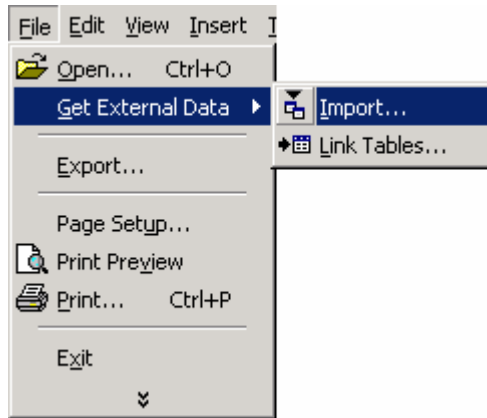


- Make sure that the project you're about to export is being exported in the correct coordinates.
- If you need to make changes, click on the **Change Setup Options...** Button.

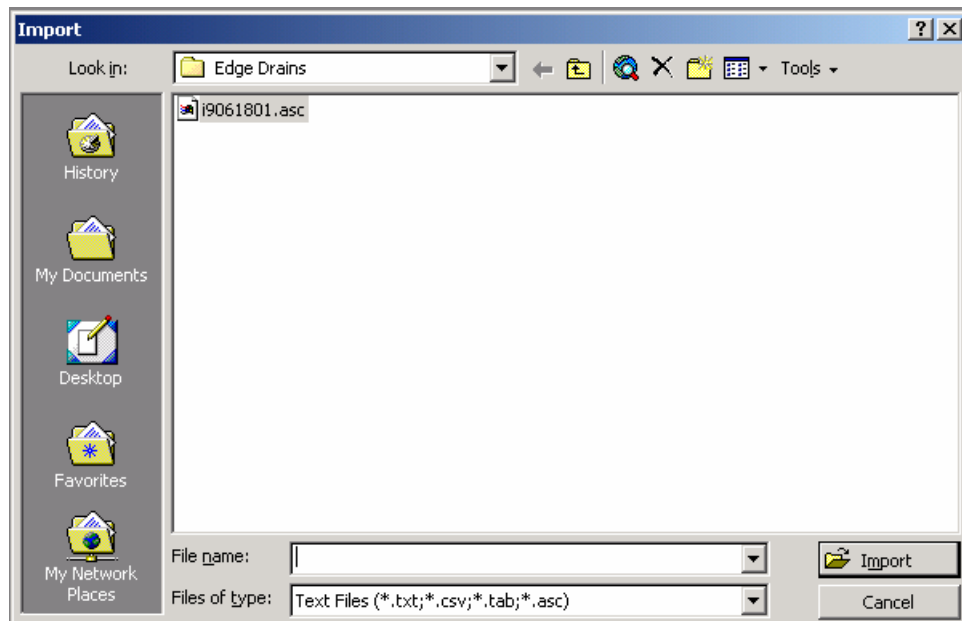


2. Import into your Access Database called “Edge Drains for D6.mdb”:

- Open Database by clicking on the **Edge Drains for D6.mdb** icon located on your desktop.
- Go to **File** menu and select Get External Data, Import....



- Navigate to the file you want to import into your database (the file you just exported from Pathfinder Office). After you selected the file you wanted to import click on **Import**.



- Select Delimited (If it's not already selected). Then Click Next >

Import Text Wizard

Your data seems to be in a 'Delimited' format. If it isn't, choose the format that more correctly describes your data.

☒ Delimited - Characters such as comma or tab separate each field
☐ Fixed Width - Fields are aligned in columns with spaces between each field

Sample data from file: S:\CAES\SOILS\DISTRICTS\D6-ROCHESTER\EDGE DRAINS\I9061801

1	01/11/01, Other, Camera, DUFF, CHRIS, 6, Freeborn, 2481, I-90
2	01/11/01, Scheduled Review, Camera, DUFF, CHRIS, 6, Freeborn
3	01/11/01, Scheduled Review, Camera, DUFF, CHRIS, 6, Freeborn
4	01/11/01, Scheduled Review, Camera, DUFF, CHRIS, 6, Freeborn
5	01/11/01, Scheduled Review, Camera, DUFF, CHRIS, 6, Freeborn
6	01/11/01, Scheduled Review, Camera, DUFF, CHRIS, 6, Freeborn

Advanced... Cancel < Back **Next >** Finish

- Select Comma (If it's not already selected). Then Click Next >

Import Text Wizard

What delimiter separates your fields? Select the appropriate delimiter and see how your text is affected in the preview below.

Choose the delimiter that separates your fields:

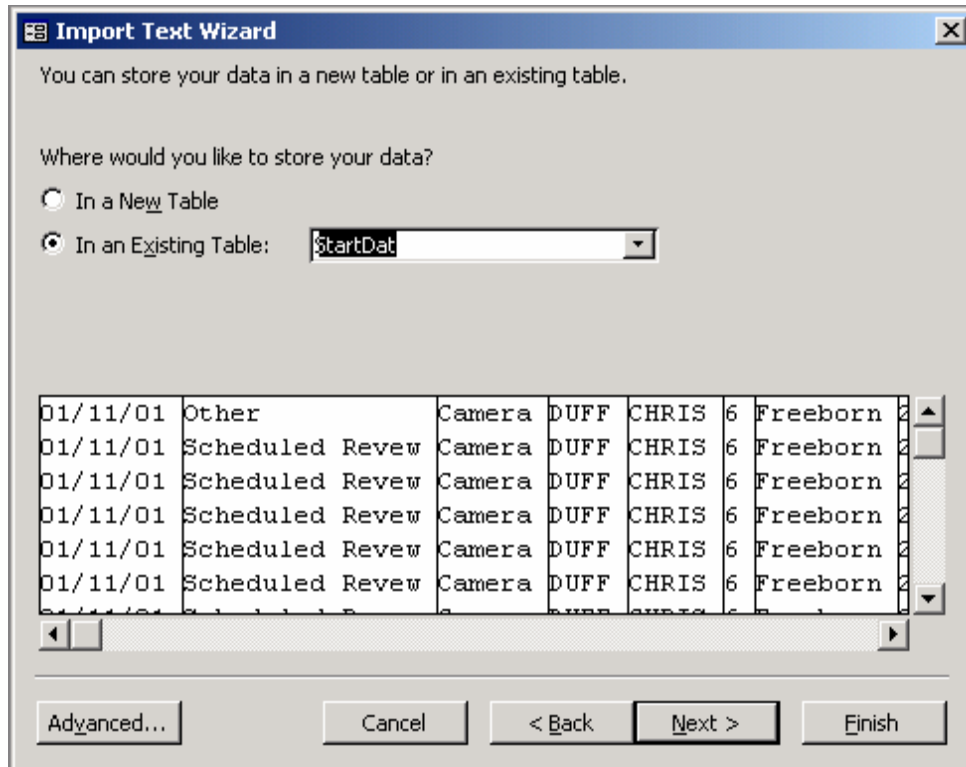
☐ Tab ☐ Semicolon ☒ **Comma** ☐ Space ☐ Other:

☐ First Row Contains Field Names Text Qualifier: {none}

01/11/01	Other	Camera	DUFF	CHRIS	6	Freeborn
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn

Advanced... Cancel < Back **Next >** Finish

- Select **In an Existing Table:**
- Use the pull down list to choose the table you want to store your data in. Then Click **Next >**



Import Text Wizard

You can store your data in a new table or in an existing table.

Where would you like to store your data?

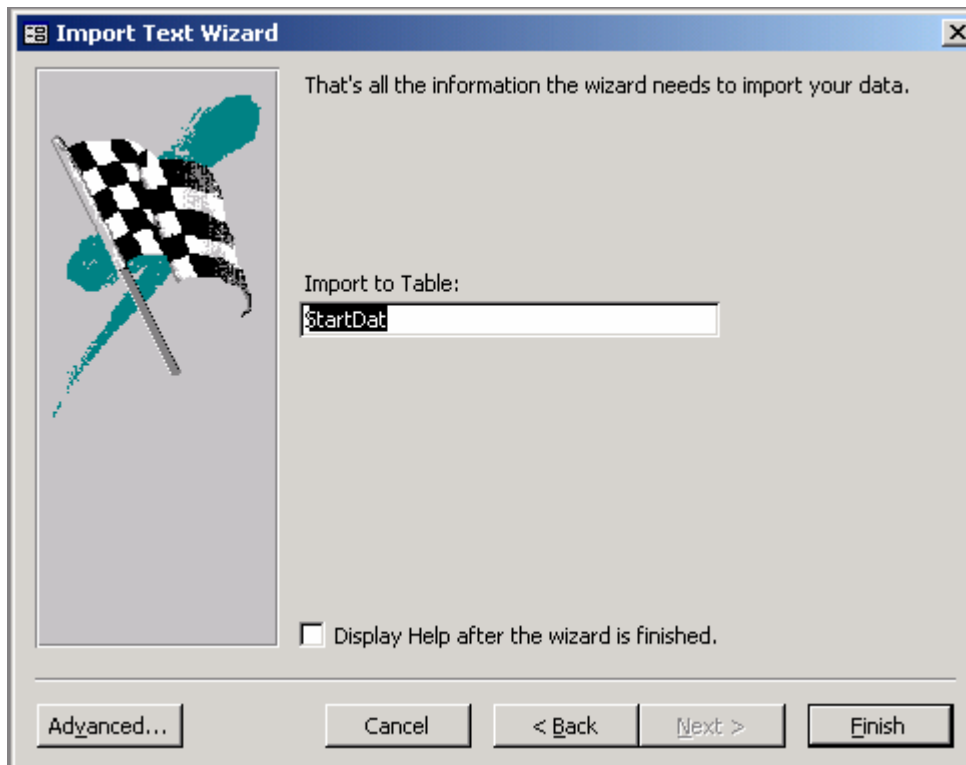
☐ In a New Table

☒ In an Existing Table: StartDat

01/11/01	Other	Camera	DUFF	CHRIS	6	Freeborn	2
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn	2
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn	2
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn	2
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn	2
01/11/01	Scheduled Review	Camera	DUFF	CHRIS	6	Freeborn	2

Advanced... Cancel < Back Next > Finish

- Click on Finish



Import Text Wizard

That's all the information the wizard needs to import your data.

Import to Table: StartDat

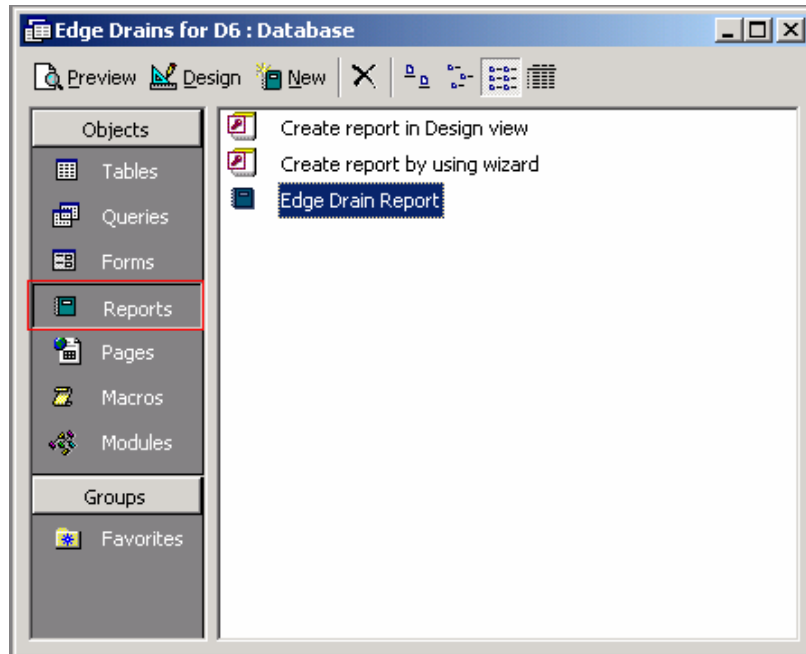
☐ Display Help after the wizard is finished.

Advanced... Cancel < Back Next > Finish

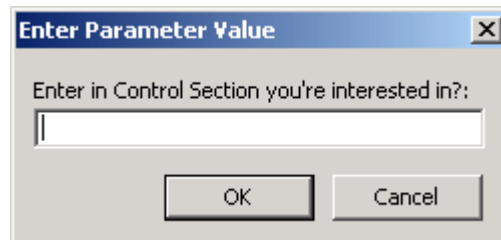
- You should receive a message saying that the file you imported into StartDat is Finished. Click on **OK**

3. Run Reports:

- In the Database main window select **Reports**



- Double click on **Edge Drain Report**
- When you see



type in a number to query by and click on **OK**.

- *Note*** - The control section number that you type in will be used to query your reports.
- *Note*** - If you click on **OK** without typing anything into the query box, you'll get a report for every record in the database!
- Go to the **File** menu and select **print....**